

## CLIENT COMPLAINT FORM

We understand that you have expressed dissatisfaction with the service we have provided and we are eager to investigate the matter fully to resolve any issues. So that we can understand your complaint, please complete the form below.

### Your details:

<b>Title:</b>	
<b>Name:</b>	
<b>Address:</b>	
<b>Telephone:</b>	
<b>E-Mail:</b>	

### Firm details:

<b>Our Reference:</b>	
<b>Fee-Earner:</b>	

### Complaint details:

<b>Details of Complaint:</b>	Please set out your complaints or attach a separate sheet to this form
<b>How would you like us to deal with your complaint?</b>	<b>In writing (email or post)</b> <b>A meeting</b> <b>Other (please state)</b>